



Mentoring Agreement



PURPOSE

This ensures that both mentor and mentee develop a mutual understanding of expectations from the beginning of their relationship. Additionally, it creates a series of identifiable benchmarks and goals to work towards and evaluate progress.

This contract will help each mentee/mentor pair:

- Establish communication expectations
- Identify goals for this mentoring relationship
- Outline skill areas to be enhanced or developed through this partnership

As a mentee, I agree to do the following:

1. Meet regularly with my mentor and maintain frequent communication.
2. Look for multiple opportunities and experiences to enhance my learning.
3. Review my progress with my mentor as I work towards my identified goals.
4. Maintain confidentiality of our relationship.

As a mentor, I agree to do the following:

1. Serve as a mentor for _____ and provide guidance, oversight, and encouragement.
2. Provide feedback regarding their mentorship contract, progress, and experience
3. Meet in person or communicate regularly with my mentee to review their progress and help them work toward identified goals.
4. Maintain confidentiality of our relationship.

This agreement outlines the goals and expectations agreed upon by the mentor and mentee listed below.

Name of Mentor: _____

Mentor's Signature: _____ Date: _____

Name of Mentor: _____

Mentor's Signature: _____ Date: _____

BASIC INFORMATION

Mentee Information:

First Name _____ Middle _____

Last Name _____

Cell Phone _____ Email _____

Social Media _____

Mentor Information:

First Name _____ Middle _____

Last Name _____

Cell Phone _____ Email _____

Social Media _____

GOALS & EXPECTATIONS		MEETING DATES

Other Info: _____
